

**PUBLIC COLLEGE OF COMMERCE  
DIMAPUR : NAGALAND  
ACADEMIC CALENDAR 2018-19 (JULY, 2018 to JUNE 2019)**

Month	Date	Day	Event	Holidays
July	01		Extension Service to the students of Class XII of Namghar Higher Secondary School, Dimapur on Basic Computer Skills ends	
	1 <sup>st</sup> Week		SUPCC Election	
	08	Sun	Last date for submission of Enrolment/Profile of odd semesters, Requisition of Question Papers and exam materials to NU	
	09 - 31	Mon - Tue	Summer Break (Office will remain closed from 14/07/2018 to 28/07/2018 )	23
	27	Fri	Cleanliness Drive after classes under the supervision of Swachh Bharat Committee	
Aug	01	Wed	Commencement of all Classes	
	04	Sat	Parents-Teacher Meet	
	04	Sat	IQAC Meeting	
	15	Wed	Independence Day	01
	18	Sat	Faculty Meeting, Paper Presentation by Faculty, Non-Teaching Staff Meeting with Principal	
	20-21	Mon-Tue	Internal Exam of 10 marks for B.Com Odd Semesters	
	22	Wed	Id-ul-Juha	01
	23-24	Thu – Fri	Submission of home assignments for 10 marks; and viva (quiz) for 10 marks (08:30 AM to 09:30 AM) (students of each class should be divided in three groups for three days)	
	31	Friday	Submission of Internal Marks by the respective subject teachers to the Internal Exam Committee, Cleanliness Drive after classes under the supervision of Swachh Bharat Committee	
Sept	3	Mon	Janmastami	01
	04-11	Tue-Tue	Exam form filling for B.Com odd semesters	
	15	Sat	Faculty Meeting, Paper Presentation by Faculty, Non-Teaching Staff Meeting with Principal	
	20	Thur	Last date for submission of exam forms, 2 copies of roll sheet-cum-signature sheet of odd semesters to NU; and collection of blank admit cards, answer scripts, signature-cum-top sheet from NU	
	28	Fri	Cleanliness Drive after classes under the supervision of Swachh Bharat Committee	
Oct	01 - 04	Mon-Thur	Issue of Admit Cards	
	02	Tue	Gandhi Jayanti	01
	04-08	Thur - Mon	Issue of Admit Cards to students of B. Com Semesters	
	2 <sup>nd</sup> week		Freshers Social Function	
	9	Tue	Inter -College Literary Programme	
	15	Mon	Staff meeting	
	16-19	Tue-Fri	Durga Puja	04
	20	Sat	Commencement of Odd. Semester End examinations as per notification of Nagaland University	
4 <sup>th</sup> Week		IQAC Meeting, Finalization of AQAR for 2017-17, and sending of AQAR to NAAC		
26	Fri	Cleanliness Drive after classes under the supervision of Swachh Bharat Committee		
Nov	01	Thur	NAAC 2 <sup>nd</sup> Cycle Assessment Process Initiative	
	06	Tues	Submission of marks of Odd Semester Exams by faculty and scrutiny of answer scripts	
	07	Wed	Diwali	01
	19-21	Wed - Fri	Expected dates for Annual Sports Week	
	10	Sat	Last date of submission of roll sheet-cum-statement of attendance and signature sheet along with tabulation sheets of odd semesters examinations to NU	
	14	Wed	Declaration of Provisional Results of odd semesters after approval by NU	
	14-17	Wed-Sat	Provisional admission to B.Com Even Semesters (2 <sup>nd</sup> , 4 <sup>th</sup> , & 5 <sup>th</sup> sems.)	
	17	Sat	IQAC Meeting, Faculty Meeting, Paper Presentation by Faculty, Non-Teaching Staff Meeting with Principal	
	19	Mon	Commencement of Even Semester classes	
	21	Wed	Idd-E-Milad (Milad-Un-Nabi)	01
	23	Fri	Gurunanak Birthday	01
4 <sup>th</sup> Week		NSS Programme, Health Awareness Programme		
30	Fri	Cleanliness Drive after classes under the supervision of Swachh Bharat Committee		
Dec	01	Sat	Nagaland Statehood Day	01
	1 <sup>st</sup> Week		Publication of college journal	
	1 <sup>st</sup> Week		Uploading of Data Capturing Format (DCF) on AISHE Portal	
	2 <sup>nd</sup> Week		Publication of college magazine	
	08	Sat	Annual Staff Picnic	
	15	Sat	Staff Meeting & Pre Christmas Celebration	
17-31	Mon - Mon	Christmas & Winter Break (up to 13 <sup>th</sup> January, 2019 )	15	
Jan 2019	01-15	Tue – Tue	Winter Break continues (College Office will re-open on 11 <sup>th</sup> January, 2019)	15
	15	Tue	Last date of submission of enrolment, list of honors drop, requisition of question paper, transfer of college to N.U	
	16	Wed	Resumption of all classes	
	19	Sat	IQAC Meeting, Faculty Meeting, Paper Presentation by Faculty, Non-Teaching Staff Meeting with Principal	
	24	Thur	Parents – Teacher Meet	
	25	Fri	Cleanliness Drive after classes under the supervision of Swachh Bharat Committee	
	26	Sun	Republic Day (Visit to Old Age Home/Orphanage and distribution of clothes and eateries)	
4 <sup>th</sup> Week		Home Assignment of B. Com students, Submission of SSR to NAAC		

Feb	1 <sup>st</sup> Week		Internal Exams of B. Com Even Semesters	
	04 - 28	Mon - Thur	Personality Development Classes for the students of B.Com 6 <sup>th</sup> Semester	
	11	Mon	New Class Routine for B.Com Classes	
	1 <sup>st</sup> & 2 <sup>nd</sup> Week		Crash Course on GST for the Students of B.Com 6 <sup>th</sup> Semester Students	
	16	Sat	Faculty Meeting, Paper Presentation by Faculty, Non-Teaching Staff Meeting with Principal	
	16	Sat	Alumni Meet	
	22	Fri	Cleanliness Drive after classes under the supervision of Swachh Bharat Committee	
	26	Tue	Submission of Internal Marks of B.Com Even Semesters by Faculty	
March	01- 07	Fri - Thur	B.Com Even Semesters Exam Form Fill up	
	8	Fri	Seminar on International Women's Day	
	16	Sat	Faculty Meeting, Paper Presentation by Faculty, Non-Teaching Staff Meeting with Principal	
	20	Wed	Last date of submission of internal marks tabulation, examination application form along with roll sheet-cum-signature sheet; collection of blank booklet admit cards, answer scripts, signature-cum-top sheet for 4 <sup>th</sup> & 6 <sup>th</sup> semester from N.U	
	21	Thur	Holi	01
	3 <sup>rd</sup> Week		IQAC Meeting	
	3 <sup>rd</sup> Week		Career Guidance & Counseling Programme for B.Com 6 <sup>th</sup> Semester Students	
	4 <sup>th</sup> Week		Farewell of B.Com 6 <sup>th</sup> Semester Students	
	21	Thur	Awareness Programme on World Forestry Day	
	29	Fri	Cleanliness Drive after classes under the supervision of Swachh Bharat Committee	
April	1-3	Mon- Wed	Issue of Admit Cards to B. Com Even semester Examinees	
	1 <sup>st</sup> Week		Commencement of B.Com Even Semester Exams as per N.U. Notification	
	08	Mon	Programme on Global Health Awareness Day (7 <sup>th</sup> being Sunday)	
	17	Wed	Mahavir Jayanti	01
	19-20	Fri - Sat	Good Friday, Easter	02
	20	Sat	Faculty Meeting, Non-Teaching Staff Meeting with Principal	
	26	Fri	Cleanliness Drive after classes under the supervision of Swachh Bharat Committee	
	4 <sup>th</sup> Week		Uploading of AISHE Data	
4 <sup>th</sup> Week		Declaration of Provisional Result of B.Com 2 <sup>nd</sup> Semester		
May	5	Sun	Last Date for submission of Roll Sheet-cum-Statement of Attendance/ Signature Sheet along with Tabulation Sheet of B.Com 2 <sup>nd</sup> Semester.	
	1 <sup>st</sup> & 2 <sup>nd</sup> Week		Admission to B.Com 1 <sup>st</sup> , 3 <sup>rd</sup> & 5 <sup>th</sup> Semesters	
	06	Mon	Commencement of Classes of B.Com 3 <sup>rd</sup> & 5 <sup>th</sup> Semesters	
	14	Tue	Commencement of Classes of B. Com 1 <sup>st</sup> Semester	
	18	Sat	Faculty Meeting, Paper Presentation by Faculty, Non-Teaching Staff Meeting with Principal	
	25	Sat	College Establishment Day (Programme)	
	4 <sup>th</sup> Week		Inter-College Literary Fest	
31	Fri	Cleanliness Drive after classes under the supervision of Swachh Bharat Committee		
June	05	Wed	Idd -ul-Fitr	01
	06	Thur	World Environment Day (5 <sup>th</sup> being Holiday)	
	1 <sup>st</sup> Week		Election of Class Representatives	
	15	Sat	Faculty Meeting, Paper Presentation by Faculty, Non-Teaching Staff Meeting with Principal	
	2 <sup>nd</sup> & 3 <sup>rd</sup> Week		Awareness Programme on HIV/Aids, Blood Donation Camp, Faculty Exchange Programme, NSS Programme,	
	28	Fri	Cleanliness Drive after classes under the supervision of Swachh Bharat Committee	
	30 <sup>th</sup> June		Last Date of submission of cases of transfer of college to NU	
4 <sup>th</sup> Week		SUPCC Election		
<b>Total Number of Holidays</b>				<b>70</b>

- 3<sup>rd</sup> Saturday of every month, members of the faculty shall present paper on any current issues, on a rotation basis (as one of the best practices). Co-ordinator of IQAC, with the consultation of faculty shall prepare a name-cum-date-wise list for the same.
- The academic calendar is indicative only and is subject to last minute change due to unforeseen situations, other events and/or on the order of regulatory authorities like UGC, NU, District Administration, etc.

**Copy to:**

- Faculty Room for information of faculty members.
- Vice Principal, PCC, for information and necessary action
- Co-ordinator, IQAC, PCC, for information and necessary action (who shall collect reports and photos of all the events and compile the same for inclusion in the AQAR and for purpose of NAAC).
- HA-cum-Sr. Acctt, PCC for information.
- Notice Board.
- Website display.
- Office file.

  
Acting Principal