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PUBLIC COLLEGE OF COMMERCE

Estd: 1985

POST BOX NO- 85

DIMA PUR

NU Permanent Affiliation No: NU/AC/C-3/95-5124

E-Mail: [pccdimapur1985@gmail.com](mailto:pccdimapur1985@gmail.com)

Web-site: [pccdimapur.com](http://pccdimapur.com)

### MINUTES OF THE GOVERNING BODY MEETING HELD ON 24.10.2017

An emergent meeting of the Governing Body of Public College of Commerce, Dimapur, Nagaland was held on 24.10.2017 at 10:00 A.M in the college premises, to discuss the under mentioned agenda.

#### AGENDA

The following agenda items have been proposed for discussion in the meeting:

1. Confirmation of the Minutes of the Governing Body Meeting held on 25/04/2017.
2. Resumption of Construction Works of Women's Hostel.
3. Reconstitution of Planning Board, Building Committee, and Purchase-sub-Committee.
4. Approval of Architect's & Engineer's Fees.
5. Any other (with the permission of the Chair).

The following members were present in the meeting:

- |  |          |
|--|----------|
| 1. Mr. Kesonyu Yhome, Deputy Commissioner, Dimapur.....            | Chairman |
| 2. Mr. A. K. Talukder, Acting Principal-cum-Secretary.....         | Member   |
| 3. Prof. A.R.M. Rehman, Retd. Prof. of D.U.....                    | Member   |
| 4. Mr. H.R. Ghose Roy, Ex-Principal.....                           | Member   |
| 5. Mr. Atovi Sumi, Ex-MLA, Dimapur.....                            | Member   |
| 6. Dr. N.Martina Solo, N.U. Representative.....                    | Member   |
| 7. Mr. D.Majumdar, Vice Principal, PCC.....                        | Member   |
| 8. Mr. Ranjit Paul, Teacher Representative, PCC.....               | Member   |
| 9. Mr. Ratikanta Jana, Non-Teaching Staff Representative, PCC..... | Member   |

*(Attendance sheet with signatures of members appended on previous page)*

The meeting began with a welcome note by the Chairperson, who then read out the agenda and asked the Acting Principal to read out the minutes of the last Governing Body meeting held on 25.04.2017. After the minutes were read out, the Acting Principal briefed the members about the action taken on the resolutions adopted in the last meeting. The Chairperson, then asked the Acting Principal to provide necessary inputs in regards to the agenda items, especially on the matters of Women's Hostel Project, to enable the members to deliberate and decide on it. The Acting Principal appraised the members about the letter received from UGC (NERO) dated, 28<sup>th</sup> July,

*(Signature)*  
D.C. Dimapur & Ex-Officio Chairman  
Governing Body  
Public College of Commerce  
Dimapur : Nagaland

2017, directing the college to complete the Women's Hostel Project and also to complete the physical verification by UGC Expert Committee in order to settle the accounts with UGC.

The members, after a thorough deliberation on the agenda, adopted the following resolutions:

***Agenda – 1 - Confirmation of the Minutes of the Governing Body Meeting held on 25/04/2017.***

**Resolution No. 1**

Resolved that, the minutes of the Governing Body Meeting held on 25/04/2017, be confirmed.

***Agenda – 2 - Resumption of Construction Works of Women's Hostel.***

**Resolution No. 2**

- (i) Resolved that, the construction of Women's Hostel be resumed with immediate effect and to complete the work within 31<sup>st</sup> March, 2018.
- (ii) Resolved that, an amount of ₹25,00,000/- (Rupees Twenty Five Lakhs) be sanctioned from the college fund for the construction of the remaining portion of the works on Women's Hostel. Further resolved that, the Principal of the College be authorized to take necessary steps to complete the women's hostel project and settle the accounts with the University Grants Commission.

***Agenda – 3 - Reconstitution of Planning Board, Building Committee, and Purchase-sub-Committee.***

**Resolution No. 3**

Resolved that, the Planning Board, Building Committee, and Purchase-sub-Committee of the College be reconstituted to initiate actions in regards to the construction of Women's Hostel as follows:

**(a) Planning Board, with the following members –**

1. Addl. Deputy Commissioner (Hq), Dimapur		Chairperson
2. Mr. A.K. Talukder	Acting Principal	Vice Chairperson
3. Mr. Atovi Sumi	Governing Body Member	Member
4. Mr. Dulal Majumdar	Vice Principal	Member
5. Mr. Ajeet Kumar Singh	HoD, English	Member
6. Mr. Ranjit Paul	Teaching Staff Representative	Member
7. Mr. Dhilee Baruah	Asst. Prof.	Member
8. Dr. Pradip Chakraborty	Asst. Prof	Member
9. Mr. Ratikanta Jana	Sr. Accountant-cum-Head Assistant	Member

  
**D.C. Dimapur & Ex-Officio Chairman**  
**Governing Body**  
**Public College of Commerce**  
**Dimapur : Nagaland**



**(b) Building Committee, with the following members -**

1. Mr. A.K. Talukder	Acting Principal	Chairperson
2. Addl. Deputy Commissioner (Hq), Dimapur		Vice Chairperson
3. Mr. Atovi Sumi	Governing Body Member	Member
4. Dr. N. Martina Solo	N.U. Representative	Member
5. Mr. Moainba	J.E. (Housing), PWD, Dimapur	Member
6. Mr. L. Moa Jamir	Architect, Progressive Associates, Dimapur	Member
7. Mr. Ranjit Paul	Teachers' Representative, PCC	Member
8. Mr. Ajeet Kumar Singh	HoD (English), PCC	Member
9. Mr. Dipankar Roy	Asst. Prof, PCC	Member
10. Mr. Dhilee Baruah	Asst. Prof, PCC	Member
11. Mr. Ratikanta Jana	Sr. Accountant-cum-Head Assistant	Member

**(c) Purchase-sub-Committee, with the following members -**

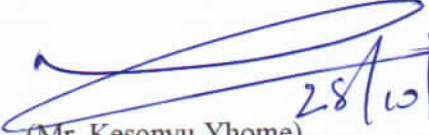
1. Mr. A.K. Talukder	Acting Principal	Convener
2. Mr. Dulal Majumdar	Vice Principal	Co-Convener
3. Mr. Dhilee Baruah	Asst. Prof	Member
4. Mr. Ranjit Paul	Teachers' Representative	Member
5. Mr. Dipankar Roy	Asst. Prof	Member
6. Mr. Ajeet Kumar Singh	HoD, English	Member
7. Mr. Ratikanta Jana	Sr. Accountant-cum-Head Assistant	Member

***Agenda - 4 - Approval of Architect's & Engineer's Fees.*****Resolution No. 4**


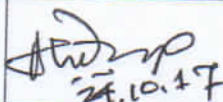

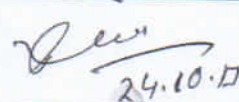
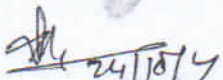

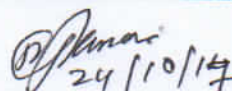
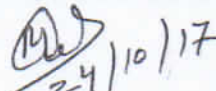
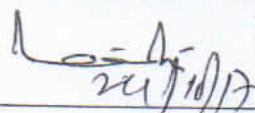
Resolved that, Mr. L. Moa Jamir, Architect, Progressive Associates, Dimapur be entrusted with the responsibility of supervision of the construction of Women's Hostel, and he be paid an amount of ₹15,000/- (Rupees Fifteen Thousand) for preparation of estimates and supervision.

***Agenda - 5 - Any other matters (with the permission of the Chair).***

There being no other matter for discussion, the meeting ended with a vote of thanks from the Chair.

  
 28/10/17  
 (Mr. Kesonyu Yhome)  
 Deputy Commissioner, Dimapur  
 & Chairperson, Governing Body,  
 Public College of Commerce  
 D.C. Dimapur & Ex-Officio Chairman  
 Governing Body  
 Public College of Commerce  
 Dimapur : Nagaland

## ATTENDANCE SHEET OF GOVERNING BODY MEETING HELD ON 24/10/2017

SLNo	Name	Designation	Contact No.	Signature
1	K. YHOME	D.C. DMP & Chairman	9612416337 (kesonyu@gmail.com)	 24.10.17
2	A.R.M. Rehman	Retd. Prof. (D.C.)	09135473- 266	 24.10.17
3	A. R. Ghosey	Sec. In-charge P.C.	09476334115	
4	Ranjit Poul.	Asst. Prof. (TR)	7005027336	 24.10.17
5	Dulal Majemdar.	V.P.	9436430464	 24/10/17
6	ATOVI SUMI	Member (GB)	9436012777	
7	Ratikanta Jana -	NTSR. (GA)	8014275742	 24/10/17
8	N. Martina Solo	Associate Prof	9436011959	 24/10/17
9	A. K. Talukder	Asst. In-charge	9436430389	 24/10/17
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POST BOX NO- 85 DIMAPUR:NAGALAND  
Recognised U/S 2(f) & 12(B) of UGC Act 1956  
NAAC Accredited w.e.f. 21<sup>st</sup> February, 2014 with Grade 'B'  
NU Permanent Affiliation No: NU/AC/C-3/95-5124  
E-Mail: [pccdimapur1985@gmail.com](mailto:pccdimapur1985@gmail.com)  
Web-site : [www.pccdimapur.com](http://www.pccdimapur.com)

Ref.No: PCC/UGC-NERO/WH/2018/- 183

Date: 20/08/2018

To  
The Joint Secretary  
University Grants Commission  
North East Regional Office  
Guwahati : Assam

**Sub: Submission of Utilization Certificate for Grant-in-Aid for Construction of Women's Hostel.**

Ref: Approval Letter No. F.16-02/2011-12/WH/NERO/10363, dated 22/11/2011.  
Sanction Letter No. F.16-02/2011-12/WH/NERO/10364, dated 22/11/2011.

Sir/Madam

Please find enclosed herewith the audited utilization certificate of ₹40,00,000.00 (Rupees forty lakhs) only, approved vide letter number referred above, and other relevant documents on completion of construction of Women's Hostel.

It may be mentioned here that ₹20,00,000.00 was released from your office vide letter number referred above. The Physical Verification by UGC Expert Committee is awaited.

Thanking you Sir/Madam.

(Dr. A.K. Talukder)

**Enclosures:**

1. Audited Utilization Certificate (Annexure - V).
2. Audited Income & Expenditure Statement (Annexure - IV).
3. Audited Asset Certificate (Annexure - VI).
4. Completion Certificate (Annexure - VII)
5. Completion Cost Performa (Annexure - VIII).
6. Statement mentioning starting and completion dates of construction works
7. Photographs showing inner and outer view of the Women's Hostel.
8. Inspection Report of NPWD Engineer and Architect.



20/08/2018  
(Dr. A.K. Talukder)

Principal  
Public College of Commerce  
Dimapur, Nagaland



Ref.No: PCC/UGC-NERO/WH/2018-19/- 212

Date: 28/01/2019

To

The Joint Secretary  
University Grants Commission (NERO)  
Guwahati : Assam

**Sub: Re-submission of Completion Documents (Attested Copies) for Construction of Women's Hostel.**

Ref: Your Letter No. F.16-02/2014-15/WH(NERO)/414, dated 26/12/2018.

Sir,

With reference to your letter cited above, I would like to inform you that all the completion documents relating to women's hostel have been submitted to your office vide our letter No. PCC/UGC-NERO/WH/2018/-183, dated 20/08/2018. The physical verification team visited the college on 18/09/2018 and On-the-Spot Physical Verification Report was sent by the Director, CDC, Nagaland University vide letter No. NU/CDC/Gen-15/2016-5005, dated 10/10/2018 to your office.

On receipt of your letter mentioned above, a set of all the completion documents have been sent to the Director, CDC, Nagaland University on 17/01/2019 for onward submission to your office.

Re-submitting herewith duly attested photocopies of the completion documents of women's hostel for your kind reference.

Thanking you Sir

With warm regards

(Dr. A.K. Talukder)

**Enclosures:**

1. Audited Utilization Certificate (Annexure - V).
2. Audited Income & Expenditure Statement (Annexure - IV).
3. Audited Asset Certificate (Annexure - VI).
4. Photocopy of Director- CDC, NU letter regarding physical verification of Women's Hostel.
5. Completion Certificate (Annexure - VII).
6. Completion Cost Proforma (Annexure - VIII).
7. Statement mentioning starting and completion dates of construction works.
8. Inspection Report of NPWD Engineer and Architect.
9. Photographs showing inner and outer view of the Women's Hostel.
10. Photocopy of forwarding letter submitted to Director, CDC, NU for submission of completion documents of women's hostel.



(Dr. A.K. Talukder)

Principal  
Public College of Commerce  
Dimapur : Nagaland