

**The Annual Quality Assurance Report (AQAR) of the IQAC of
Public College of Commerce Dimapur, Nagaland
(July 2017 – June 2018)**

Part – A

I. Details of the Institution

1.1 Name of the Institution	<i>Public College of Commerce</i>
1.2 Address Line 1	<i>Near Fire Service Station</i>
Address Line 2	<i>Burma Camp Road</i>
City/Town	<i>Dimapur</i>
State	<i>Nagaland</i>
Pin Code	<i>797112</i>
Institution e-mail address	<i>Pccdimapur1985@gmail.com</i>
Contact Nos.	<i>03862-230131</i>
Name of the Head of the Institution:	<i>Mr. A.K.Talukder</i>
Tel. No. with STD Code:	<i>03862-230131</i>
Mobile:	<i>9436430369</i>

Name of the IQAC Co-ordinator:

Dr. Pradip Chakraborty

Mobile:

9436014758

IQAC e-mail address:

pcciqac2014@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

EC/66/A & A/032 Feb 21st 2014

1.4 NAAC Executive Committee No. & Date:

EC/66/A & A/032 Feb 21st 2014

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

www.pccdimapur.com

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	2.50	2014	20.02.2019
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

10-12-2010

1.8 AQAR for the year (for example 2010-11)

2017 – 2018 (July – June)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2014-15 Submitted to NAAC on August 8, 2015
- ii. AQAR 2015-16 Submitted to NAAC on November 5, 2016
- iii. AQAR 2016-17 submitted to NAAC on December 11, 2017
- iv. AQAR _____ **NA**

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI) Yes No

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify) Certificate course in Computer

1.12 Name of the Affiliating University (for the Colleges)

Nagaland University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="07"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="Nil"/>
2.4 No. of Management representatives	<input type="text" value="02"/>
2.5 No. of Alumni	<input type="text" value="Nil"/>
2. 6 No. of any other stakeholder and Community representatives	<input type="text" value="Nil"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="Nil"/>
2.8 No. of other External Experts	<input type="text" value="02"/>
2.9 Total No. of members	<input type="text" value="13"/>

2.10 No. of IQAC meetings held : *Two (12th August, 12th December 2017)*

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant activities and contributions made by IQAC

- i. Swachha Bharat Committee of the college organized Cleanliness drive in all the classes and the college campus on 19.03.2018 and 05.06. 2018,**
- ii. Health Awareness Programme organised by RRC on 1st March, 2018**
- iii. Two weeks Entrepreneurship development programme was initiated in the college in collaboration MSME, Dimapur from 06.09.2017 to 18.09.2017.**
- iv. Students were taken to Zoological Park, Rangapahar, Dimapur, Nagaland on 08.06.2018 as part of the educational tour of the college.**
- v. Awareness programme organised in the college on**
 - **Company secretary** with Resource person Mr. Chiranjib Sharma Roy from Guwahati Chapter on 07.08.2017
 - **Cyber Crime and defence** with resource parson Mr. Amitabh Kumar from social research centre, New Delhi on 25.08.2017
- vi. College arranged for the Faculty exchange programme with Pranabananda Women’s College (Dimapur) Mr. Mr. A.K.Singh, Asst. Professor, Deptt. Of English Went to PWC and Mrs. Imtirenla Sayer, Asst. professor of PWC came to public college of commerce.**
- vii. College celebrated Vigilance awareness week from 30.10.2017 to 04.11.2017 in collaboration with SIDBI and organized an Essay competition, sponsored by SIDBI, Dimapur on the topic: “How to realize the dream of Corruption free India”. The prize winner students are as follows:**
 - 1st: Puja Kumari, XII
 - 2nd: Ajay Gupta, XI
 - 3rd: Zapute Ktara, XI
 - 4th: Tsatsung Sangtam, Sem-V (consolation)

Part – B

Criterion – I

1. Curricular Aspects:

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	01	NIL		
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	01	NIL		
Others				
Total	02	NIL		
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: *The college is offering Choice Based Credit Paper, Core & Elective papers.*

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	<i>01</i>
Trimester	<i>Nil</i>
Annual	<i>Nil</i>

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

****Please provide an analysis of the feedback in the Annexure***

In selected topics study materials and extra classes have been provided by the respective subject teachers.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

There are some changes in the syllabus of B.Com 3rd Semester in the Paper Indirect Tax. Due to recent introduction of GST in the country, the topic GST has been incorporated in the syllabus replacing the other indirect taxes prevailing in the country before introduction of GST.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
<i>11</i>	<i>11</i>	<i>Nil</i>	<i>Nil</i>	<i>Nil</i>

2.2 No. of permanent faculty with Ph.D.

01

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
<i>Nil</i>									

2.4 No. of Guest and Visiting faculty and Temporary faculty

01	Nil	Nil
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Mr. A.K.Dwivedi has been appointed as a guest faculty for teaching Hindi from 31st May 2017.

2.5 Faculty participation in seminars, conferences and symposium:

No. of Faculty	International level	National level	State level	College Level
Attended Seminars/ Workshops			04	
Presented papers				
Resource Persons			02	
Others			01	

State level

1. Mr. A.K.Talukder

i. **Workshop** on 'New accreditation framework – quality indicator framework') on
13.03.2018

2. Dr. P.Chakrbaorty

- i. **Guest Speaker (Resource Person)** at Icfai University Nagaland)
- ii. **workshop on** 'New accreditation framework – quality indicator framework') on 13.03.2018
- iii. **Workshop on** the theme 'NAAC Methodology and Assessment' held at sazolie college, Jotsoma on 13th July 2018.

3. Mr. D Majumder

- i. Workshop on Global Education held at Greenwood School, Dimapur on 24.04.2018

4. Mr. Nipul Sutradhar

- i. **Resource person** in national seminar held at Pataki Christian college on 28.08.2017
- ii. Attended the training course on 'Water Quality Issues and Ground Water Stress Areas' held at DGM, Dimapur, Nagaland on 28.11.2017

2.6 Innovative processes adopted by the institution in Teaching and Learning:

--

2.7 Total No. of actual teaching days during this academic year

<i>140 (approx)</i>

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions)

<i>Nil</i>

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Mr. D. Majumdar

- i. Member of Board of Undergraduate Studies, Patkai Christian College, Chumekedima, Dimapur, Nagaland
- ii. Advisory Committee Member of 'Dimapur BONGS', an NGO for socio-cultural activities.

Dr. Pradip Chakraborty

- i. Member of BUGS (Board of Undergraduate Studies), Department of Commerce, Nagaland University
- ii. Member of Board of Studies, Department of Economics, Icfai University Nagaland, Dimapur, Nagaland
- iii. Member of IQAC, Unity College, Dimapur, Nagaland

Mr. Nipul Sutradhar

- i. Member of Board of Undergraduate Studies, Patkai Christian College, Chumekedima, Dimapur, Nagaland

2.10 Average percentage of attendance of students

As per university rule 80% attendance is mandatory to appear in the university examinations. However, sometimes students with less percentage are also allowed to appear in the university examinations on providing satisfactory reasons for their absence.

2.11 Course/Programme wise distribution of pass percentage

<i>(Batch 2017-18)</i>						
<i>Title of the Programme</i>	<i>Total no. of students appeared</i>	<i>Division</i>				
		<i>Distinction %</i>	<i>I %</i>	<i>II %</i>	<i>III %</i>	<i>Pass %</i>
<i>B.Com (Gen)</i>	<i>24</i>	<i>0</i>	<i>0</i>	<i>10</i>	<i>0</i>	<i>41.67</i>
<i>B.Com (Hons)</i>	<i>115</i>	<i>0</i>	<i>25</i>	<i>46</i>	<i>0</i>	<i>61.74</i>

1.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- i. Mentorship that has been introduced in the college has been rescheduled with three teachers instead of two teachers per semester and the mentors shall remain the same until the batch leaves the college after sixth semester.*
- ii. On every third Saturday of the month, faculty meeting is held wherein the academic performance of the students is discussed and remedial measures are taken.*
- iii. On every third Saturday of the month faculty members use to present a paper on the current event compulsorily on rotation basis.*

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	<i>Nil</i>
UGC – Faculty Improvement Programme	<i>NIL</i>
HRD Programmes	<i>Nil</i>
Orientation programmes	<i>Nil</i>
Faculty exchange programme	<i>01(one)</i>
Staff training conducted by the university	<i>Nil</i>
Staff training conducted by other institutions	<i>Nil</i>
Summer / Winter schools, Workshops, etc.	<i>Nil</i>
Others	<i>Nil</i>

Faculty Exchange programme was arranged with Pranabananda Women's College, Dimapur. Mr.A.K.Singh, Head, Deptt. of English went to PWC and Mrs. Imtirenla Sayer, Asst. professor of PWC came Public College of Commerce.

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	02			
Technical Staff	02			

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- i. Sixteen articles have been published by the faculty members in different national and international research journals.*
- ii. The research journal of the college “PCC Journal of Economics and Commerce” bearing ISSN 2229-6417 has been published in the month of December 2017.*
- iii. Faculty members are encouraged to undertake research activities in different form and the number of articles published by the faculty members increased significantly.*
- iv. Faculty members are encouraged to participate in seminars, workshops, symposia, refresher courses, orientation courses, research methodology etc.*

3.2. Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs				

3.3. Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	<i>1. Mr. A.K.Talukder (3) 2. Mr. Ramjets Paul (4) 3. Mr. Nipul Sutradhar (5)</i>	<i>1. A.K.Talukder (1) 2. Mr. Ramjet Paul (1) 3. Mr. Nipul Sutradhar (2)</i>	
Non-Peer Review Journals			
e-Journals			
Conference Proceedings			

Mr. A.K.Talukder

1. PCC Journal of Economics and commerce. Vol. 09. Issue 01 ISSN , 2017
2. International Journal in Management and social science, Vol.08, Issue 7, July 2017
3. International journal of research in commerce and management, Vol.08, Issue 07, July 2017
4. International journal of creative Research Thoughts, Vol.06, Issue 01, March 2018

Mr. Ranjit Paul

1. PCC Journal of Economics and commerce. Vol. 09. Issue 01 ISSN , 2017
2. International journal of Management studies, UGC approved journal No.44925, EISSN – 2231-2528, ISSN – 2249-0302, Vol. V, Issue 2(3), April 2018
3. International Journal of Applied services Marketing perspectives, ISSN (P) 2279-0977 (O) 2279-0985 (P), Vol. 6, No. 3, July-Sept 2018
4. International journal of organisational Behaviour and Management Perspectives, ISSN (P) 2279-0950 (O), 22790969 (P), Vol.6, No.3, July- Sept 2018
5. International Journal of Engineering Research and Applications, ISSN 2248-9622, Vol. 7, Issue 7, Sept. 2017

Mr. Nipul Sutradhar

1. PCC Journal of Economics and commerce. Vol. 09. Issue 01 ISSN , 2017
2. Journal of Engineering Technologies and Innovative Research, Volume 5, Issue 5, ISSN 2349-5162, May 2018
3. International Journal of Creative Research Thoughts, Volume 6, Issue 2, ISSN 2320-2882, April 2018
4. International Journal of Current Advanced Research , Volume 7, Issue 5(D), ISSN 2319-6475, May 2018
5. International Journal of Creative Research Thoughts, Volume 6, Issue 2, ISSN 2320-2882, April 2018
6. International Journal of Research in Commerce and Management, Volume 9, Issue No. 5, ISSN 0976-2183, May 2018
7. International Research Journal of Management Science and Technology, Volume 8, Issue 6, ISSN 2250-1959, 2017

3.5 Details on Impact factor of publications:

Range Average H-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (Other than compulsory by the University)				
Any other (Specify)				
Total				

3.7 No. of books published i) With ISBN

No books have been published in this academic session

Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

Nil

3.11 No. of conferences organised by the institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

Subject Experts / Resource Persons / Chairpersons

1. Dr. P Chakraborty

- ***Dr. Chakraborty was invited as the Guest Speaker at Icfai University NJY memorial Lecture held at Icfai university Nagaland on 07.10.2017***
- ***He was invited as External Expert for the Project Viva examination for B.A 6th semester Economics Honours students at Unity College, Dimapur, Nagaland on 22.03.2018***

2. Mr. A.K.Singh

- ***He was the Expert for Social Science Exhibition cum National Integration Camp 2017-18 held at Kendriya Vidyalaya, Dimapur on 04.10.2017***
- ***He was invited as a judge of 'Creative Writing' competition in inter collegiate fest titled "FLASH: Run the Race" organized by the Deptt. Of English, Dimapur Government College held on 08.12.2017***
- ***He attended the meeting of Ministry of Human Resource Development, Deptt. of Higher Education, Govt. Of India held at Guwahati as a member of the same on 15.03.2018***

3. Mr. Nipul Sutradhar

- **He was the chairperson in the National Seminar held at Patkai Christian College, Chukukedima, Dimapur held on 28.08.2017**
- **External Expert for viva-voce exam of Project of 6th Semester (Pranabananda Women's College, Dimapur) on 21.03.2018**

3.13 No. of collaborations International National Any other

- i. Two weeks Entrepreneurship Development Programme was organised in the college in collaboration with MSME, Dimapur from 6.09.2017 to 18.09.2017. Resource persons from different organisations such as MSME, DIC, NEDFI, NIDC, IIE, KVIC and from PCC delivered lectures and provided relevant information to the participants.

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
NIL						

3.18 No. of faculty from the Institution who are PhD Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level	<input type="text" value="Nil"/>	State level	<input type="text" value="Nil"/>
National level	<input type="text" value="Nil"/>	International level	<input type="text" value="Nil"/>

3.22 No. of students participated in NCC events:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.23 No. of Awards won in NSS:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.24 No. of Awards won in NCC:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized (Refer - 3.26)

University forum	<input type="text"/>	College forum	<input type="text" value="01"/>		
NCC	<input type="text"/>	NSS	<input type="text" value="01"/>	Any other	<input type="text" value="01"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- i. On Republic Day staff and students of the college collected fund voluntarily and visited the Wongdang Ki (Orphanage & Specialized Adoption Centre) and donated different items including stationeries, garments and food items.**
- ii. NSS unit of the college organised cleanliness drive on 19.03.2018 and 05.06.2018.**
- iii. Civil Services (Preliminary) examination for NPSC was conducted in the college on 23.09.2017 for 450 candidates.**

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities: (As on 31st March 2018)

Facilities	Existing	Newly Created	Source of Fund Rs. In lakh	Total Rs. In lakh
Campus area	1552 Sq.m.	<i>Nil</i>	NA	NA
Class rooms	08	Nil	NA	NA
Laboratories				
Seminar Halls				
<i>No. of important equipments purchased (≥ 1-0 lakh) during the current year.</i>	01	0.02 (CCTV)	College fund	
<i>Value of the equipment purchased during the year (Rs. In Lakhs)</i>				
Others (Annexure IV)				
		Rs. In lakhs	Source	
<i>Infrastructure Equipments/machinery Furniture/facilities</i>	Women hostel 01 CC camera 01 Free Dish	10.456 0.02145 0.02	College Fund College Fund College Fund	

4.2 Computerization of administration and library

Regarding computerisation of administration and library the facilities that prevailed in the previous academic session is continuing and nothing new has been added.

4.3. Library services: (As on 31st March, 2018)

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	3468	806131	14	1493	3483	807624
Reference Books	866	277574	2	1650	869	251467
e-Books						
Journals	7	24575	Renewed		7	24575
e-Journals						
Digital Database (N-List)	01	5155	Renewed		1	5155
CD & Video						
Others (specify) (Story books, Other books)	203	62185 5400			204	67585
Total		11,53,263				11,56,406 Depⁿ 1,15,640
As per B/s value 10,40,766						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others (IQAC)
Existing	51	39	45	5		6		1
Added	1					1	01 Laptop	
Total	52	39	45	5		06		01

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc).

Nil

4.6 Amount spent on maintenance in lakhs: (Annexure V)

i. ICT	
ii. Campus Infrastructure and facilities	
iii. Equipments	0.012
iv. Others	0.16,073
Total	0.17,273

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- i. **Career counselling** programme was organised on Company secretary with Resource person Mr. Chiranjib Sharma Roy from Guwahati Chapter on 07.08.2017
- ii. A **workshop on Cyber Crime** and defence held at the college with resource parson Mr. Amitabh Kumar from social research centre, New Delhi on 25.08.2017
- iii. Two **weeks Entrepreneurship Development Programme** was organised in the college in collaboration with MSME, Dimapur from 6.09.2017 to 18.09.2017. Resource persons from different organisations such as MSME, DIC, NEDFI, NIDC, IIE, KVIC and from PCC delivered lectures and provided relevant information to the participants.
- iv. College celebrated **Vigilance Awareness Week** from 30.10.2017 to 04.11.2017 in collaboration with SIDBI and organized an Essay competition, sponsored by SIDBI, Dimapur on the topic: “How to realize the dream of Corruption free India”. The prize winner students are as follows 1st- Puja Kumari, 2nd Ajay Gupta, 3rd Zapute Ktara, and Tsatsung Sangtam got consolation prize
- v. **Mother Language Day** (Matribhasha Diwas) was celebrated in the college on 21.02.2018
- vi. **Health Awareness Programme** organised by RRCof the college on 1st March, 2018
- vii. In celebration of **World Environment Day**, a Debate competition held in the college on the topic 'Plastic Should be banned' on 05st June 2018

- viii. Students were taken to Zoological Park, Rangapahar, Dimapur, Nagaland on 08.06.2018 as part of the **educational tour** of the college.
- ix. **International Yoga day** was observed in the college on 21.06.2018 hiring experts from Patanjali Yoga Institute, Dimapur.
- x. Regular classes were arranged on '**Personality Development**' from 28th November 2017 to 31st March 2018 hiring the services of Mentor Academy, Dimapur. 35 students participated in the programme and certificates were awarded to the participants by the All India Yuba Computer Saksharata Mission.
- xi. Three students participated in the **Inter College extempore speech competition** organised by Pranabananda Women's College, Dimapur on August 23, 2017
- xii. **Intra college Extempore speech and Debate competition** organised to select students who will represent the college in this event at different level 08th September, 2017
- xiii. **Annual Sports Week** of the college held from 22nd to 25th September 2017
- xiv. **Silver Jubilee programme of Students Union** of Public College of Commerce (SUPCC) held at IMC Hall Dimapur, on September 19, 2017
- xv. **Farewell programme** was organised in the college for B.Com 6th semester students of the college on March 27, 2018
- xvi. **Swachha Bharat Abhiyan Social work** was organised in the college during which the representatives of Swachh Bharat Committee, from New Delhi visited the college on March 27, 2018.
- xvii. **Mass social work was organised by NSS** unit of the college on the occasion of world environment on June 5, 2018

5.2 Efforts made by the institution for tracking the progression

- On every third Saturday monthly faculty meeting is held in the college to evaluate and discuss about the progress of the students and to take the corrective measures.
- Mentorship system has been developed in the college to track the overall development of the students. A team of mentors including three faculty members have been formed for each semester to look after the overall development of the students.

5.3 (a) Total Number of students (As on 30.06.2018)

	UG	PG	PhD	Others
Semester I	226			
Semester III	170			
Semester V	172			
Total	568			

(b) No. of Students outside the State

37

(c) No. of International Students

01 (From Nepal)

Men	No	%	Women	No	%
	460	80.99		108	19.01

<i>Last Year (2016-17)</i>						<i>This Year (2017-18)</i>					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
202	23	250	30	01	505	300	20	192	56	01	568

Demand ratio: 10:9

Dropouts: Around 10 students (Appx)

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance

- i. **Career counselling on Company secretary was organised in the college on 07.08.2017** with Resource person Mr. Chiranjib Sharma Roy from ICSI Guwahati,
- ii. **Two weeks Entrepreneurship Development Programme** was organised in the college in collaboration with MSME, Dimapur from 6.09.2017 to 18.09.2017. Resource persons from different organisations such as MSME, DIC, NEDFI, NIDC, IIE, KVIC and from PCC delivered lectures and provided relevant information to the participants.

No. of students benefitted

- 1. The entire class of 6th semester participated in the career counselling programme programmes**
- 2. 24 students who are interested to become entrepreneurs participated in the entrepreneurship development programme and certificates were provided to all the participants.**

5.7 Details of campus placement

On Campus

Off Campus

Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
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5.8 Details of gender sensitization programmes:

NIL

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level	06	National level	Nil	International level	Nil
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No. of students participated in cultural events

Nil

State/ University level	NIL	National level		International level	
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Details of Activities:

1. 03 students participated in the Inter College extempore speech competition organised by Pranabananda Women's College, Dimapur on 23rd August 2017
2. 01 student Ms. Ruchi Chaudhury participated in the inter college fest titled 'Flash: Run the Race' organised by Dimapur Government College on 8th December 2017
3. 02 students Ms. Shabnam Khatun and Mr. Repasosang participated in Inter-College Debate competition organised by S.D.Jain Girls' College, Dimapur on 15th September 2017.

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level	NIL	National level	NIL	International level	NIL
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5.10. Scholarships and Financial Support (April 2017 to March 2018)

	Number of Students	Amount
Financial support from institution (2017-18)	11	55,650.00
Financial support from government	NA	NA
Financial support from other sources	NA	NA
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs	: State/ University level	Nil	National level	Nil	International level	Nil
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Exhibition:	State/ University level	Nil	National level	Nil	International level	Nil
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5.12 No. of social initiatives undertaken by the students

Nil

5.13 Major grievances of students (if any) redressed: *No major grievance were placed by the students*

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

To be the premier commerce institution, a student centric learning community, recognised for its quality teaching, guidance, a moral building, skill up gradation and training by using latest technology and innovative methodologies.

Mission:

To promote excellence in different fields of commerce and wide aspects of other related fields of education in a conducive and rewarding environment for both students and faculty to light and uphold a zeal for quality education involving self motivation, self evaluation, accountability and reliability in the process of teacher learner relationship by providing job oriented courses in conjunction with the present industry demand.

6.2 Does the Institution has a Management Information System

The Governing body of the college meet twice in a year where major policy decisions are taken which are being communicated to concerned stakeholders through the principal. The principal directly communicate with the faculty and the administrative staff from time to time who in turn also communicate with the principal as and when necessary.

6.3. Quality improvement strategies adopted by the institution for each of the following:

6.3.1. Curriculum Development

- College Prospectus highlighting various aspects of all the six semester is provided to the students*
- Academic calendar is prepared at the beginning of the session containing the tentative dates of the events scheduled to be held during the academic session.*
- Orientation-cum-Induction programme is organised for the first semester students to make them aware about the details of the semester system and pattern of examination and evaluation, credit points, grade points etc.*

6.3.2. Teaching and Learning

Though the syllabus is framed not by the college but by the Nagaland University to which it is affiliated, each department adopts some innovative processes in teaching and learning.

- i. The faculties of each department meet at the beginning of each academic session for term-wise allocation of teaching and other assignments, fix dates for the internal tests and prepare the academic calendar for the session.*

- ii. Department of English in particular organises both intra-college and inter-college literary competitions.*
- iii. Field study/Project work is carried out by the final semester Honours students as part of their university curriculum.*
- iv. Teachers meeting is held on every third Saturday of the month where all the other related issues are discussed in details and remedial measures are taken accordingly.*

6.3.3 Examination and Evaluation

- Regular class test are conducted and home assignments are given to the students of all semesters*
- Class participation is evaluated on a continuous basis.*

6.3.4 Research and Development

- Research journal of the college “PCC Journal of Economics and Commerce” bearing ISSN 2229-6417 have already been published in the month of December 2017*
- Mr. A.K.Talukder, Mr. Ranjit Paul and Mr. Nipul Sutradhar are pursuing Ph.D*
- The following faculty members have published research articles in national/international journals*
 - a) Mr. A.K.Talukder (4)*
 - b) Mr. Ranjit Paul (5)*
 - c) Mr. Nipul Sutradhar (7)*

6.3.5 Library, ICT and physical infrastructure / instrumentation

- 14 text books and 02 reference books added to the Library*
- The existing journals have been renewed*
- N-List has been renewed*

6.3.5 Human Resource Management

- 1. All the existing committees/ Boards/ Cells such as Planning Board, Building Committee, Purchase Sub –Committee, Seminar Committee, Research Committee, Career counselling cell, Swachha Bharat committee, Grievance Redressal Cell, Admission Committee, Magazine Committee, Games And Sports Committee, NSS committee Advisory committee of Red Ribbon Club, and Alumni Association are continuing*

6.3.7 Faculty and Staff recruitment

- No recruitment was made during this academic year*

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students

- **Admission procedure: First and Second Division students are given direct admission and the rest are admitted after interview by the admission committee.**
- **Intake capacity: 900**
- **Gender ratio: 1:4**

6.4 Welfare schemes for

Teaching	Loan facility available
Non teaching	Loan facility available
Students	Concession/ Relaxation of fees for poor/or meritorious students

6.5 Total corpus fund generated

16, 19, 620 (as on 31st march, 2018)

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Vice Principal
Administrative	No		No	

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- **The college strictly follow the rules of Nagaland University**
- **College represents in Board of Undergraduate Studies (BUGS) of Nagaland University**
- **Principal being a member of the Nagaland College Principal's Forum which coordinates with the University for Various Reform Measures.**

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University has given exam centre to the college and has assigned the task of evaluating the papers and preparing the result for 1st, 2nd, 3rd and 5th semester classes.

6.11 Activities and support from the Alumni Association

NIL

6.12 Activities and support from the Parent – Teacher Association

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6.13 Development programmes for support staff

Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

- | |
|---|
| <ul style="list-style-type: none"><i>i. In celebration of World Environment Day 2018, a Debate competition held in the college on the topic 'Plastic Should be banned 'Students are bringing flower and other plants in tubs for the college, which are being maintained by the college</i><i>ii. Swachha Bharat Abhiyan Social work was organised in the college during which the representatives of Swachh Bharat Committee, from New Delhi visited the college on 17th March, 2018</i><i>iii. Mass social work was organised by NSS unit of the college on the occasion of world environment day on 5th June, 2018</i> |
|---|

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

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7.2. Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

<i>Annexure: III</i>

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- | |
|--|
| <ul style="list-style-type: none">i. Peer-teaching that started from the academic session 2015-16 continued for the session 2016-17 also.ii. On last Friday of every month, compulsory cleanliness drive is taken in the college by the students.iii. On third Saturday of every month faculty members use to present a paper on any of the current affairs which is mandatory on rotation basis. |
|--|

**Provide the details in annexure (annexure need to be numbered as i, ii, iii)*

7.4 Contribution to environmental awareness / protection

- | |
|--|
| <ul style="list-style-type: none"><i>i. In celebration of World Environment Day 2018, a Debate competition held in the college on the topic 'Plastic Should be banned 'Students are bringing flower and other plants in tubs for the college, which are being maintained by the college</i><i>ii. Mass social work was organised by NSS unit of the college on the occasion of world environment day on 5th June, 2018</i> |
|--|

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

<p>Strengths:</p> <ul style="list-style-type: none">• Highly experienced dedicated teachers• Good number of students• Located at the heart of the town• Well equipped computer lab library facility• Wi-Fi Campus• NAAC accreditation <p>Weaknesses</p> <ul style="list-style-type: none">• Absence of playground in the college and limited campus area of the college.• Limited scope of industry institute linkage <p>Opportunities:</p> <ul style="list-style-type: none">• Scope for introducing New courses• New branches of study can also be started in the college.• Improvement of infrastructure <p>Threats:</p> <ul style="list-style-type: none">• Competition due to establishment of new colleges
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8. Plans of institution for next year

<p>The following are the major plans of the college for the coming session (2016-17)</p> <ul style="list-style-type: none">i. To construct few rooms on the western boundary of Block A of the college for commercial purpose and for generating additional revenueii. To take initiatives to construct college canteeniii. To continue with the recognition of students and best library users on College Foundation Day i.e. 25th May.iv. To continue with the other routine activities of the college.

Name Dr. Pradip Chakraborty

Name Dr. A.K.Talukder



Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

ANNEXURE I

Plan of Action and Achievements during 2017-18	
Plan of Action	Achievements
1. Field exposure to the students in the form of educational and industrial tour shall be continued	1. Educational tour was organised for the students of final semester students and was taken to Zoological park, Rangapahar, Dimapur on 08.06.2018
2. Research activities shall be accelerated and encouraged among the faculty members	1. Faculty members have published articles in different national and international journals, one faculty member chaired a national seminar, one faculty member was the Guest speaker and resource person in Icfai University Nagaland,
3. Inter-college Faculty Exchange Programme to be organised.	1. College arranged for the Faculty exchange programme with Pranavananda Women's College. Mr. A.K.Singh, Asst. Professor, Deptt. Of English Went to PWC and Mrs. Imtirenla Sayer, Asst. professor of PWC came to public college of commerce. (30th and 31st August 2017)
4. Resolved that the routine type programmes such as Career Counselling and Guidance, Soft Skill Development, Environment Protection, Health Awareness, Women Empowerment, Skill Development, etc be continued and initiatives shall be taken to increase the number of such programmes.	<ol style="list-style-type: none"> 1. Two weeks Entrepreneurship development Programme was organised in the college in collaboration with MSME, Dimapur from 6.09.2017 to 18.09.2017. Resource persons from different organisations such as MSME, DIC, NEDFI, NIDC, IIE, KVIC and from PCC delivered lectures and provided 2. Personality development classes held in the college hiring the services of Mentor Academy, Dimapur for the final semester students. Certificates have been issued to them. A total of 35 students participated in the programme. 3. In celebration of World Environment Day a debate completion was organised in the college on 5th June, 2018 on the topic 'plastic should be banned' 4. Career counselling programme on Company Secretary was organised for the students of final year with Resource person Mr. Chiranjib Sharma Roy from Guwhati, ICWA, Guwahati on 7th August, 2017 5. International Yoga Day was observed in the college on 21st June, 2018
5. Initiatives shall also be taken to complete the Women's hostel within this academic year.	1. Construction of Women's hostel is completed
6. Resolved that peer-teaching among the students, compulsory paper presentation by the faculty members on rotation basis on third Saturday of every month, cleanliness drive on last Friday of every month shall remain the best practices of the college.	<ol style="list-style-type: none"> 1. Peer teaching classes are still continuing in the college 2. Faculty members present papers on any current topic on third Saturday of every month on rotation basis 3. Cleanliness drive on last Friday of every month is continuing.

ANNEXURE II

ACADEMIC CALENDER 2017-18				
Month	Date	Day	Event	Holidays
July	01	Sat	Extension Service to the students of Class XII of Namghar Higher Secondary School, Dimapur on Basic Computer Skills ends	
	1 st Week		SUPCC Election	
	08	Sat	Last date for submission of Enrolment/Profile of odd semesters, Requisition of Question Papers and exam materials to NU	
	08-30	Sat-Sun	Summer Break (office will remain closed from 12 th July to 27 th July, 2017)	23
	31	Mon	Resumption of all classes	
Aug	04	Fri	Parents-Teacher Meet	
	15	Tue	Independence Day	
	19	Sat	Faculty Meeting, Paper Presentation by Faculty, Non-Teaching Staff Meeting with Principal	
	21-23	Mon-Wed	Internal Exam for B.Com Odd Semesters for 10 marks (08:30 AM to 09:30 AM) (every day two papers)	
	24-26	Thur-sat	Submission of home assignments for 10 marks; and viva (quiz) for 10 marks (08:30 AM to 09:30 AM) (students of each class should be divided in three groups for three days)	
	30		IQAC Meeting	
	31	Thur	Submission of Internal Marks by the respective subject teachers to the Internal Exam Committee	
Sept	02	Sat	Idd-Uz-Zuha	01
	04-09	Mon-Sat	Exam form filling for B.Com odd semesters	
	11	Mon	Exam form fill up with late fine	
	15	Fri	Expected date for 32 nd Freshers-cum-Parting Social	
	16	Sat	Faculty Meeting, Paper Presentation by Faculty, Non-Teaching Staff Meeting with Principal	
	20	Wed	Last date for submission of exam forms, 2 copies of roll sheet-cum-signature sheet of odd semesters to NU; and collection of blank admit cards, answer scripts, signature-cum-top sheet from NU	
	21-23	Thur-Sat	Expected dates for Annual Sports Week	
	27-30	Wed-Sat	Durga Puja	04
Oct	02	Mon	Gandhi Jayanti	01
	03-04	Tue-Wed	Issue of Admit Cards	
	05	Thur	Commencement of semester end examinations of odd semesters as per notification of NU	
	19	Thur	Diwali	01
	25	Wed	Last date of submission of evaluated answer scripts and marks by the examiners	
	27	Fri	Last date for submission of scripts and marks after scrutiny	
	30	Mon	Meeting of Internal Exam Committee	
Nov	04	Sat	Guru Nanak Birthday	01
	10	Fri	Last date of submission of roll sheet-cum-statement of attendance and signature sheet along with tabulation sheets of odd semesters examinations to NU	
	13	Mon	Declaration of Provisional Results of odd semesters after getting approval of NU	
	14-24	Tue-Fri	Admission to B.Com even semesters	
	18	Sat	Faculty Meeting, Paper Presentation by Faculty, Non-Teaching Staff Meeting with Principal	
	27	Mon	Commencement of classes for B.Com even semesters	
	4 th Week		NSS Programme, Health Awareness Programme	
	30 th		IQAC Meeting	
Dec	01	Fri	Nagaland Statehood Day	01
	07	Thur	IQAC Meeting	

	2 nd Week		Publication of college magazine & college journal	
	16	Sat	Annual Staff Picnic	
	18-31	Mon-Sun	Christmas & Winter Break (up to 16 th January, 2018)	14
Jan 2018	01-16	Mon-Tue	Winter Break continues	16
	15	Mon	Last date of submission of enrolment, list of honors drop, requisition of question paper, transfer of college to N.U	
	17	Wed	Resumption of all classes	
	20	Sat	Faculty Meeting, Paper Presentation by Faculty, Non-Teaching Staff Meeting with Principal	
	26	Fri	Republic Day (Visit to Old Age Home/Orphanage and distribution of clothes and eateries)	
Feb	8		New Class Routine for B.Com Classes	
	1 st & 2 nd Week		Crash Course on GST for the Students of B.Com 6 th Semester Students	
	17	Sat	Faculty Meeting, Paper Presentation by Faculty, Non-Teaching Staff Meeting with Principal	
	17	Sat	Alumni Meet	
	19	Mon	Submission of Internal Marks of B.Com Even Semesters by Faculty	
	20	Tue	Parents- Teacher Meet	
	3 rd Week		Career Guidance & Counseling Programme for B.Com 6 th Semester Students	
	23-28	Thur-Wed	B.Com Even Semesters Exam Form Fill up	
March	2	Fri	Holi	01
	8	Thur	Seminar on International Women's Day	
	17	Sat	Faculty Meeting, Paper Presentation by Faculty, Non-Teaching Staff Meeting with Principal	
	20	Tue	Last date of submission of internal marks tabulation, examination application form along with roll sheet-cum-signature sheet; collection of blank booklet admit cards, answer scripts, signature-cum-top sheet for 4 th & 6 th semester	
	3 rd Week		IQAC Meeting	
	2 nd Week		Farewell of B.Com 6 th Semester Students	
	21	Wed	Awareness Programme on World Forestry Day	
	29	Thur	Mahavir Jayanti	
	30-31	Fri-Sat	Good Friday, Easter	
April	2-3	Mon-Tue	Issue of Admit Cards	
	1 st Week		Commencement of B.Com Even Semester Exams as per N.U. Notification	
	7	Sat	Programme on Global Health Awareness Day	
	21	Sat	Faculty Meeting, Non-Teaching Staff Meeting with Principal	
	30 th	Mon	Buddha Purnima	01
	4 th Week		Uploading of AISHE Data	
May	5	Sat	Awareness Programme on World Hand Hygiene Day	
	5	Sat	Last Date for submission of Roll Sheet-cum-Statement of Attendance/ Signature Sheet along with Tabulation Sheet of B.Com 2 nd Semester.	
	1 st Week		Declaration of Provisional Result of B.Com 2 nd Semester	
	19	Sat	Faculty Meeting, Paper Presentation by Faculty, Non-Teaching Staff Meeting with Principal	
	19	Sat	Alumni Meet	

	21	Mon	Commencement of Classes of B.Com 1 st , 3 rd & 5 th Semesters	
	25	Fri	College Foundation Day (Programme & Felicitation of Students)	
	2 nd & 3 rd Week		Admission to B.Com 1 st , 3 rd & 5 th Semesters	
	25	Fri	College Establishment Day (Programme)	
	3 rd Week		Inter-College Literary Fest	
June	05	Tue	World Environment Day	
	08	Fri	Commencement of HS-XI & B.Com 1 st Sem Classes; Induction Programme; & Faculty Meeting, Non-Teaching Staff Meeting with Principal	
	16	Sat	Idd-ul-Fitre	01
	1 st Week		Awareness Programme on HIV/Aids, Blood Donation Camp, Faculty Exchange Programme, Election of CRs	
	2 nd Week		NSS Programme	
	3 rd Week		Election of CRs	
	30	Sat	Last Date for Transfer of students between colleges	
			Total Number of Holidays	65

ACTION TAKEN REPORT

1. *Career counselling programme on company secretary was organised for the fifth semester students on 7th august, 2017 with resource person Mr. Chiranjib Sharma Roy from ICWA, Guwahati.*
2. *Workshop on Cyber Crime and defence was organised in the college with resource person Mr. Amitabh Kumar from Centre for Social Research (CSR), New Delhi on 25.08.2017*
3. *Two weeks Entrepreneurship Development Programme was organised in the college in collaboration with MSME, Dimapur from 6.09.2017 to 18.09.2017. Resource persons from different organisations such as MSME, DIC, NEDFI, NIDC, IIE, KVIC and from PCC delivered lectures and provided relevant information to the participants.*
4. *College celebrated Vigilance awareness week from 30.10.2017 to 04.11.2017 in collaboration with SIDBI and organized an Essay competition, sponsored by SIDBI, Dimapur on the topic: “How to realize the dream of Corruption free India”. The prize winner students are as follows 1st- Puja Kumari, 2nd Ajay Gupta, 3rd Zapute Ktara, and Tsatsung Sangtam got consolation prize.*
5. **Construction works on Women’s Hostel completed**
6. **Programmes was organised in the college on Health Awareness, world Environment Day, International Yoga Day, Personality Development, extempore speech, Debate competition, and Educational-cum-Industrial Tour.**

ANNEXURE IV

Infrastructure			
Existing		Addition during 2017-18	
Building (old academic block B)	51,507		
Administrative Block A	1,02,23,943	Administrative Block extension of class rooms on 3rd floor and Boundary Wall	30,14,076
Women's Hostel	21,91,600		10,46,411
Total	1,24,67,050		40,60,487

EQUIPMENTS AND MACHINERY								
existing (after charging depreciation from the year 2015-16)					Newly Added			
S.No	Items	Value	Dep	WDV	Items	Value	dep	WDV
1	tools and machinery	53,103	7965	45,138	01 CC camera 02 Tatasky DD free channel	14,145	622	3523
2	Teaching and Learning equipment	15653377	234807	13,30,570	Nil	Nil	Nil	Nil
3	computer and accessories	125765	18865	106900				
4	Equipment under GDA 12 plan	5,70,766	85,615	485151				
5	Equipment IQAC	43,350	6,503	36847				
		23,58,361	3,537	20,04,606		4,145	622	3,523

Furniture and Facilities									
Existing					Addition during 2017-18				
S.No	Items	Value	Dep. For 2017-18	WDV	S.No	Items	Value	Dep	WDV
1	Furniture and Fixture	11,04,277	110428		1	Library magazine reck	4880		
					2	03 ceiling fan for	4350		

					3	library 01 wall magazine board	11268		
2	Sports equipment	246035	36905	209130					
3	Utensils	7911	791	7120					
4	Signboard, Curtain etc.	37353	3735	33618		screen	18236	1824	16412
	Total	13,95,576	151859	1243717			38734	3874	34860

ANNEXURE V

Maintenance Expenditure			
Equipment			
18.04.2017	aqua guard parts cost		Rs. 1200.00
Others			
29.04.2017	college sign board		Rs. 2665.00
16.05.2017	H.No.201 Door wall painting		Rs. 3055.00
26.09.2017	repair and maintenance charges of light, fan to electrician	Rs. 3420.00	
31.01.2018	Plastic pipe, wire etc for making water line from Block a to Block B		Rs. 2033.00
21.02.2018	water line repairing charges		Rs. 3200.00
31.03.2018	Electrical line repairing and maintenance cost to electrician		Rs. 1700.00
	Total		Rs. 17,273.00